

SECRET

PROCUREMENT DIVISION

- I. OVERVIEW
  - A. PRODUCTIVITY
  - B. ACHIEVEMENTS
  - C. PROBLEMS
  - D. PROSPECTS
- II. PRODUCTIVITY
  - A. WORKLOAD - COMPARE FY77 WITH FY78
  - B. EFFICIENCY - COMPARE FY77 WITH FY78
  - C. WORKFLOW - COMPARE FY77 WITH FY78 BY QUARTER  
AND LAST MONTH
  - D. SOURCE OF REQUIREMENTS - COMPARE FY77 WITH FY78
- III. ACHIEVEMENTS
  - A. RFP's - INCREASED USE OF SOLICITATION IN FY78
  - B. ADP ACQUISITION COURSE - DEVELOPED AND CONDUCTED  
IN FY78
  - C. AGENCY-WIDE SOLICITATION FOR SOFT-COPY CRT -  
PROVIDE STATUS AND IMPACT
  - D. LIFE - CYCLE COST EVALUATION PROGRAM - DEVELOPED  
IN COORDINATION WITH ODP
  - E. STANDARDIZATION - PROVIDE INFORMATION CONCERNING  
COORDINATION WITH REQUIRING OFFICES

SECRET

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IV. PROBLEMS

- A. WORK ORDERS - DESCRIBE CONSEQUENCES OF IG  
RECOMMENDATION ON WORKLOAD
- B. PERSONNEL - DESCRIBE IMPACT OF PMCD/OP AND TURNOVER

V. PROSPECTS

- A. OPTIONS/STANDARDIZATION - DESCRIBE AN APPROACH TO  
REDUCE THE NUMBER OF REPETITIVE CONTRACTS FOR  
ITEMS THAT ARE PROCURED ANNUALLY
- B. WORK MEASUREMENT STANDARDS - DESCRIBE NEED TO  
ESTABLISH MORE PRECISE STANDARDS TO MEASURE  
QUALITY OF OUTPUT
- C. MANAGEMENT INFORMATION SYSTEM - DESCRIBE NEED TO  
ESTABLISH AN MIS TO PERMIT ACQUISITION OF  
MANAGEMENT INFORMATION ON A MORE TIMELY AND COMPLETE  
BASIS

SECRET

CONFIDENTIAL

CHART NO. 1

OVERVIEW

PRODUCTIVITY

ACHIEVEMENTS

PROBLEMS

PROSPECTS

CONFIDENTIAL

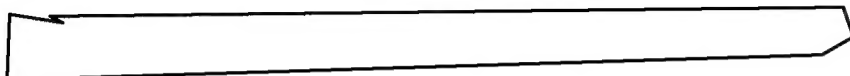
CONFIDENTIAL

CHART NO. 2

WORKLOAD

	FY77	FY78
(1) REQUISITIONS	12,023	
(2) ACTIONS	12,993	

25X1



CONFIDENTIAL

CHART NO. 3

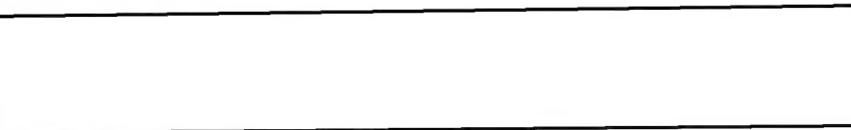
EFFICIENCY

FY77

FY78

(1) ACTIONS

12,993



(4) SALARIES

(5) NEGOTIATED FIXED

PRICE SAVINGS

(6) RATIO OF PERSONNEL

COSTS TO SAVINGS

25X1

CONFIDENTIAL

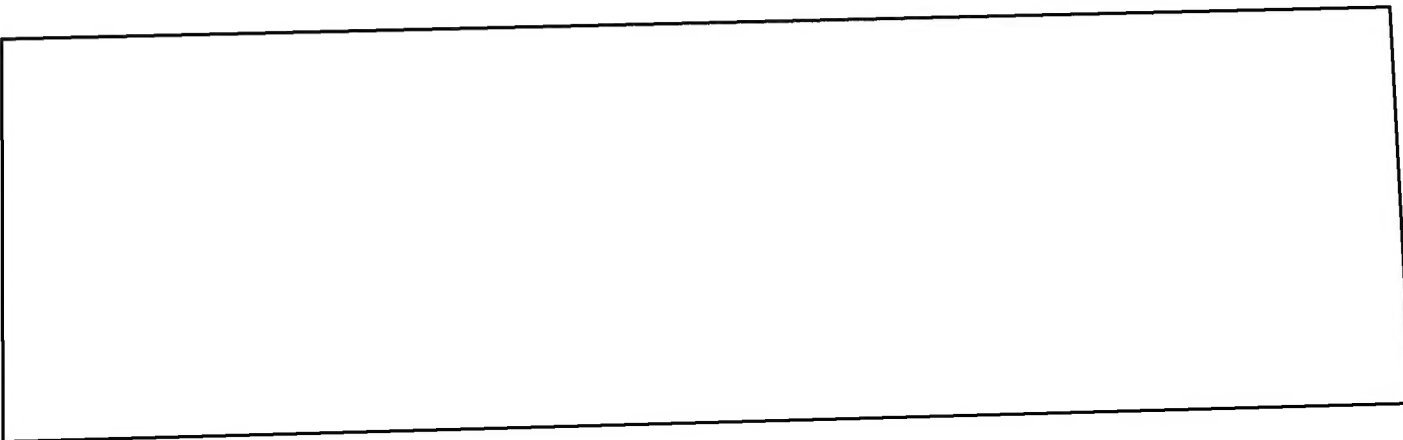
CHART NO. 4

WORKFLOW

	ACTIONS		
		FY77	FY78
FIRST 3 QUARTERS	9,323	71.75%	9,552
4TH QUARTER	<u>3,670</u>	<u>28.25%</u>	
TOTAL	12,993	100.00%	

SEPTEMBER

25X1



SEPTEMBER

CHART NO. 5

SOURCES OF REQUIREMENTS

FY77

FY78

(1) DDA

ODP

OC

OL

OTHER

TOTAL

(2) DDS&T

NPIC

OSO

OTS

OTHER

TOTAL

(3) DDO

(4) NFAC

(5) OTHER CONTRACTS

(6) PURCHASE ORDERS (AGENCY-WIDE)

TOTAL

25X1

CHART NO. 6

ACHIEVEMENTS

RFP's

- ADP ACQUISITION TRAINING COURSE
- AGENCY-WIDE CRT REQUIREMENT
- LIFE CYCLE COST EVALUATION PROGRAM
- STANDARDIZATION



CHART NO. 7

PROBLEMS

FY78

- WORK ORDERS

- PERSONNEL

CHART NO. 8

PROSPECTS

- OPTIONS/STANDARDIZATION
- WORK MEASUREMENT STANDARDS
- MANAGEMENT INFORMATION SYSTEM

1978 EVALUATION CONFERENCE  
OFFICE OF LOGISTICS

PROCUREMENT DIVISION

A. OVERVIEW

1. PRODUCTIVITY
2. ACHIEVEMENTS
3. PROBLEMS
4. PROSPECTS

B. PRODUCTIVITY

1. WORKLOAD
2. EFFICIENCY
3. WORKFLOW
4. SOURCES OF REQUIREMENTS

C. ACHIEVEMENTS

1. RFP'S
2. ADP ACQUISITION COURSE
3. AGENCY-WIDE CRT REQUIREMENT
4. LIFE CYCLE COST EVALUATION PROGRAM
5. STANDARDIZATION
6. SIGNIFICANT CONTRACT ACTIONS

D. PROBLEMS

1. WORK ORDERS
2. PERSONNEL

E. PROSPECTS

1. OPTIONS/STANDARDIZATION
2. WORK MEASUREMENT STANDARDS
3. MANAGEMENT INFORMATION SYSTEM

PROCUREMENT DIVISION

ACCOMPLISHMENTS 1978

CHART NO. 1

OVERVIEW

PRODUCTIVITY

ACHIEVEMENTS

PROBLEMS

PROSPECTS

**Administrative - Internal Use Only**

CHART NO. 2

WORKLOAD

	FY77	FY78
(1) REQUISITIONS	12,023	12,658
(2) ACTIONS	12,993	13,127

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25X1

**Administrative - Internal Use Only**

25X1

Approved For Release 2005/07/12 : CIA-RDP85-00988R000200010004-6

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CHART NO. 4

WORKFLOW

ACTIONS

	FY77		FY78	
FIRST 3 QUARTERS	9,323	71.75%	9,552	72.77%
4TH QUARTER	<u>3,670</u>	<u>28.25%</u>	<u>3,575</u>	<u>27.23%</u>
TOTAL	12,993	100.00%	13,127	100.00%
SEPTEMBER	1,422	39% 4th QTR	1,282	36% 4th QTR
	11% YEAR		9.8% YEAR	

25X1

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## CHART NO. 5

## SOURCES OF REQUIREMENTS

	FUNDED CONTRACT ACTIONS	FY77	FUNDED CONTRACT ACTIONS	FY78	
(1) DDA					25X1
ODP	313		262		
OC	500		367		
OL	355		446		
OTHER	<u>211</u>		<u>220</u>		
TOTAL	1,379		1,295		25X1
(2) DDS&T					
NPIC	233		188		
OSO	230		141		
OTS	124		83		
OTHER	<u>181</u>		<u>146</u>		
TOTAL	768		558		
(3) DDO	260		198		
(4) NFAC	238		262		
(5) OTHER CONTRACTS	100		78		
(6) PURCHASE ORDERS (AGENCY-WIDE)	<u>9,381</u>		<u>9,048</u>		
TOTAL	12,126		11,439		

CHART NO. 6

ACHIEVEMENTS

- ° RFP'S
- ° ADP ACQUISITION TRAINING COURSE
- ° AGENCY-WIDE CRT REQUIREMENT
- ° LIFE CYCLE COST EVALUATION PROGRAM
- ° STANDARDIZATION
- ° SIGNIFICANT CONTRACT AWARDS

25X1

SIGNIFICANT CONTRACT AWARDS

NPIC/S&T

DESCRIPTION

1. 5 MINICOMPUTERS FOR  
MENSURATION PROGRAM
2. 8 EXTENDED MEMORY UNITS  
FOR UNIVAC 1100/40-7033
3. LIGHT TABLE

DDP/A

4. 9 DISK DRIVES & 3 DRIVES  
ON OPTION TO SUPPORT  
DIRECT ACCESS STORAGE DEVI
5. AMDAHL 470/VG COMPUTER

AGENCY-WIDE

7. CONVERSION FROM LEASE TO  
PURCHASE OF XEROX COPIERS

TOTAL

CHART NO. 8

PROBLEMS

	FY77	FY78
WORK ORDERS	666	1331

PERSONNEL

CHART NO. 9

PROSPECTS

OPTIONS/STANDARDIZATION  
WORK MEASUREMENT STANDARDS  
MANAGEMENT INFORMATION SYSTEM